

## **Apprentice**

Service Technician Apprenticeship

### **Reports To**

The Apprentice will report to Service Technician, Service Manager, Operations Manager, and Owner.

### **Job Overview**

As with any apprenticeship/helper role, the goal is to learn as much about the industry as possible all while climbing through the ranks of the industry. As an apprentice at LMS, you will learn from our professional and experienced technicians how to repair, replace, and maintain heating, ventilation, air, and refrigeration systems. Through this hands-on learning experience, it is our objective to mold you into a well-rounded service technician that can have a permanent place on our LMS team.

### **Responsibilities and Duties**

- Helping and performing startup, service, maintenance and repair of HVAC equipment and HVAC systems according to service procedures
- Making steady progress towards Journeyman Level Service Technician
- Checking in the customers upon arrival at job sites and checking out with customers when leaving jobsites
- Promptly and accurately completing all required paperwork while on the job
- Using a variety of hand tools to troubleshoot, repair and install
- Maintaining positive working relationships with customers, technicians, dispatch, sales and management
- Represent company in a professional manner
- Other duties as assigned

### **Qualifications**

- 1 year of HVAC trade school or 1 year of mechanical and/or electrical work experience
- Must be mechanically inclined and possess good customer service skills
- Ability to communicate effectively, both verbally and in writing
- Ability to work after-hours when needed
- Strong oral, written, interpersonal communication skills, as well as excellent documentation and organizational skills

### **Environment:**

- Alcohol and Drug-free

- Indoor and outdoor environments

### **Physical Requirements**

- Routine sitting, lifting, bending, and kneeling
- Ability to climb ladders, comfortable in mechanical rooms, and on roofs
- Ability to lift 50 lbs. from floor to countertop and countertop to floor